

**SI VIEW METROPOLITAN PARK DISTRICT REGULAR HYBRID MEETING**  
**April 3, 2024 – ACTION MINUTES**



**5:01 PM – CALLED MEETING TO ORDER**

**Commissioners Attending:** Joselyn, Kelly, Klahn & Raisio

**Tardiness:** Noonan

**Staff Attending:** Travis Stombaugh Executive Director, Dave Dembeck Operations Manager, Minna Rudd Recreation Manager, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

**APPROVAL OF AGENDA**

Kelly **MOTIONED**

Klahn **SECONDED**

**APPROVED AS PRESENTED 4-0**

**PUBLIC COMMENT:** none

**CONSENT AGENDA**

**APPROVED AS PRESENTED 4-0**

**Minutes:** March 20, 2024 regular meeting

**March 1-15, 2024 Payroll:** \$65,605.06 payroll (Direct Deposit); \$19,200.20 payroll taxes; \$10,499.59 PERS retirement; \$207.11 life insurance; \$255.23 LTD; \$2,438.34 ICMA 457; \$422.24 HRA-VEBA

**Blanket Vouchers:** #795, #798 & #799

Kelly **MOTIONED**

Klahn **SECONDED**

**NEW BUSINESS**

**Adopt 01.06.01 Smoking/Vaping Prohibited Policy, District Operations Policy**

Joselyn **MOTIONED**

Kelly **SECONDED**

**APPROVED AS PRESENTED 4-0**

**Adopt 02.09.05 No Smoking/Vaping Policy, Employee Policy Manual**

Joselyn **MOTIONED**

Kelly **SECONDED**

**APPROVED AS PRESENTED 4-0**

**Adopt SEC 1321 Remote Work Policy and Request Procedures**

Joselyn **MOTIONED**

Kelly **SECONDED**

**Discussion:** changes administered will increase schedule predictability and provides clarity.

**APPROVED AS PRESENTED 4-0**

**Adopt Board of Commissioners Policy Manual**

Joselyn **MOTIONED TO POSTPONE** until May 1<sup>st</sup> meeting Kelly **SECONDED**

**Subject TABLED 4-0**

**COMMITTEE AND STAFF REPORTS**

**Finance Report** February month end highlights

**Director's Report** common access for the Edgewick SVT connection, Phase One Design of the SFL park master plan (at 5:22 pm Noonan joined the meeting virtually) a consultants timeline to produce a comprehensive plan

will be 8 months to year, last round of submittals for the new administrative building are going in and estimated to go out to bid May 17<sup>th</sup>, suggested changes have been added to the consolidated draft of the North Bend City Parks ILA, citizens academy tour of SVMPPD parks took place today. Noonan asked for an update on the pool's operating systems. Dembeck replied systems are running and issues are monitored. **SVGA Report:** Raisio provided highlights from the meeting including the North Bend police substation is relocating to the outlet mall.

**MEETING ANNOUNCEMENTS AND REMINDERS**

**Regular Meeting**

April 17, 2024 at 5:00 PM

**Tennant Trailhead Park Ribbon Cutting - Kelly**

April 19, 2024 at NOON

**AGENDA ITEMS FOR FUTURE MEETING:** none mentioned

**6:03 PM – ADJOURNMENT**

Kelly **MOTIONED**                      Joselyn **SECONDED**

**APPROVED AS PRESENTED 5-0**

*Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist*

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President \_\_\_\_\_

Commissioner \_\_\_\_\_