

**SI VIEW METROPOLITAN PARK DISTRICT VIRTUAL REGULAR MEETING
September 7, 2022 – ACTION MINUTES**



5:01 PM – CALLED MEETING TO ORDER

Commissioners Attending: Fredenburg, Joselyn, Kelly & Raisio

Excused Absence: Commissioner Klahn

Staff Attending: Travis Stombaugh Executive Director, David Dembeck Operations Manager, Scott Loos Finance & HR Manager, Minna Rudd Recreation Manager and Melissa Pasley Administrative Support Specialist

APPROVAL OF AGENDA

APPROVED AS PRESENTED 4-0

Joselyn **MOTIONED**

Raisio **SECONDED**

PUBLIC COMMENT: none

CONSENT AGENDA

APPROVED AS PRESENTED 4-0

Minutes: August 17, 2022 regular meeting

August 1-15, 2022 Payroll: 77,656.02 payroll (Direct Deposit); \$21,161.27 payroll taxes; \$9,025.63 PERS retirement; \$147.04 life insurance; \$226.38 LTD; \$2,155.00 ICMA 457; \$91.99 Aflac (pre-tax); \$18.10 Aflac (post-tax), \$313.88 HRA-VEBA

Blanket Vouchers: #712 & #713

Raisio **MOTIONED**

Joselyn **SECONDED**

NEW BUSINESS

Accept Bid from Evergreen Mountain Bike Alliance for the Tennant Trailhead Park Project and Authorize Contract in the Amount of \$242,424.75

Joselyn **MOTIONED**

Raisio **SECONDED**

Discussion topics included timeline and collective support.

APPROVED AS PRESENTED 4-0

Approve Finance Policy 03.06.06 – Electronic Fund Transfers

Joselyn **MOTIONED**

Raisio **SECONDED**

Discussion: Loos noted the policy was imposed during the last biannual finance audit and has been vetted by Administrative Committee.

APPROVED AS PRESENTED 4-0

Discuss Staffing Proposal

Discussion Loos presented the idea; to add benefits for a limited number of part time staff in a specified position that may be integrated into the 2023 budget draft. This action may help fill the void in staffing that is preventing programs from expanding to a fuller capacity. The commission agreed Loos may move forward with the proposal.

COMMITTEE AND STAFF REPORTS

Finance Report (Loos) July month end report highlights

Operations Report (Dembeck) repairs/maintenance projects, replacing wood benches with stone that will have a longer lifespan with lower maintenance, U-pick options at the Tollgate Farm and the general store roof shingles are on order.

Directors Report (Stombaugh) 2023 budgets incoming from staff, the recent RFQ received two responses which staff will evaluate and then determine if a second advertisement is warranted. Upcoming meeting with Senator Mullet regarding the National Guard space. Requesting a scope of work from EHDD & Chris Patano for a rebuild of the current aquatic site, helpful data will come from the North Bend City Park Survey North Bend and talking points to help clarify the \$4 million in Aquatic funding.

MEETING ANNOUNCEMENTS AND REMINDERS

Regular Meeting - *hybrid*
Snoqualmie Valley Government Association

September 21, 2022 at 5:00 PM
September 28, 2022 at 7:00 PM

AGENDA ITEMS FOR FUTURE MEETING: none mentioned

6:09 PM – ADJOURNMENT

Joselyn **MOTIONED** Fredenburg **SECONDED**
APPROVED AS PRESENTED 4-0

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President _____

Commissioner _____