

# SI VIEW METRO PARKS

P.O. Box 346, North Bend, WA 98045

Thank you for your interest in reserving the **Train Depot!** We are excited to start the reservation process. Please complete all applicable information below and our facility coordinator will contact you with follow-up information: price quote, tour (if desired), and a rental agreement.

In order to get started on an agreement, please provide an answer to all fields:

## General Information

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Organization \_\_\_\_\_

(if applicable) \_\_\_\_\_

## Rental Information

Location \_\_\_\_\_ Train Depot \_\_\_\_\_

Date(s) \_\_\_\_\_

Day(s) of the Week \_\_\_\_\_

Times \_\_\_\_\_

Event Type \_\_\_\_\_

*(Child's Event, Adult's Event, Business Meeting, other)*

Expected \_\_\_\_\_

Attendance \_\_\_\_\_ Adult \_\_\_\_\_ Youth \_\_\_\_\_

## Extra Services

- Si View Staff Room Set-Up of Tables and Chairs (\$100)**  
*If Si View staff completes set up, room will be ready by rental start time  
If customer completes set up, this can begin at the rental start time*
- Si View Staff Clean-Up (\$100)**  
*If Si View staff completes clean-up, this begins immediately after rental end time  
If customer completes clean-up, this must be complete by rental end time*
- Alcohol Use (\$50)**  
*A banquet permit and event insurance are required with alcohol use*

Return completed form to: [info@siviewpark.org](mailto:info@siviewpark.org) or drop off at Si View Metro Parks office. Questions? Please call (425) 831-1900. Facility rules and restrictions vary. Please fully review facility information prior to submitting reservation request.



